

Position as at the end of January 23	Y-T-D Actual £'000	Annual Budget £'000	Annual Forecast (including Accruals) £'000	Annual Variance £'000	Annual Variance %
People and Places	436	823	821	(1)	(0.1)
Development and Conservation	862	904	1,030	125	13.9
Finance and Investments	4,693	3,240	3,140	(100)	(3.1)
Cleaner and Greener	4,262	5,185	6,168	983	19.0
Housing and Health	305	1,223	1,278	55	4.5
Improvement and Innovation	4,901	6,154	6,065	(89)	(1.4)
Services Total	15,460	17,528	18,502	974	5.6
Adjustments to Reconcile to amount to be met from reserves: Capital Charges outside the General Fund	(50)	(60)	(60)	0	0.0
Adjustments to Reconcile to amount to be met from reserves: Support Services outside the General Fund	(144)	(172)	(172)	0	0.0
Redundancy Costs	68	0	0		-
NET SERVICE EXPENDITURE	15,334	17,296	18,270	974	5.6
New Homes Bonus	(675)	(810)	(810)	0	0.0
Retained Business Rates	(1,855)	(2,226)	(2,476)	(250)	(11.2)
Council Tax	(9,868)	(11,841)	(11,841)	0	(0.0)
Contribution from Collection Fund	(23)	(27)	(27)	0	0.0
Local Council Tax Support (LCTS)	(245)	(110)	(110)	0	0.0
Services Grant	(39)	(159)	(159)	0	0.0
Lower Tier Services Grant	(82)	(103)	(103)	0	0.0
Summary excluding Investment Income	2,548	2,020	2,744	724	35.8
Investment Property Income	(1,259)	(1,517)	(1,266)	251	16.6
Interest Receipts	(422)	(188)	(496)	(308)	164.3
OVERALL TOTAL	867	315	982	667	211.7
Planned Appropriation to/(from) Reserves	(1,029)	(1,235)	(1,235)	0	
Other Reserve Movements	0	920	441	(479)	
Supplementary Estimates	0	0	0	0	
(Surplus)/Deficit	(162)	(0)	188	188	

Appendix B : Summary by Service

Position as at the end of January 23	Y-T-D Actual £'000	Budget to Date £'000	Variance £'000	Annual Budget £'000	Annual Forecast (including Accruals) £'000	Forecast Annual Variance £'000
People & Places SDC Funded	£'000	£'000	£'000	£'000	£'000	£'000
All Weather Pitch	(4)	(4)	(0)	(5)	(5)	-
Communities	110	103	7	123	124	2
Communities	(6)	(6)	0	(6)	(6)	-
The Community Plan	29	30	(2)	36	35	(1)
Grants to Organisations	190	193	(3)	200	198	(2)
Leisure Contract	98	118	(20)	341	342	1
Leisure Development	-	21	(21)	21	21	-
Admin Expenses - People & Places Communities	11	10	1	16	16	-
Tourism	(148)	27	(175)	33	34	1
West Kent Partnership	11	(10)	20	-	-	-
Youth	38	50	(12)	60	59	(1)
Total People & Places SDC Funded	329	533	(205)	819	818	(1)

Position as at the end of January 23	Y-T-D Actual £'000	Budget to Date £'000	Variance £'000	Annual Budget £'000	Annual Forecast (including Accruals) £'000	Forecast Annual Variance £'000
People & Places Externally Funded	£'000	£'000	£'000	£'000	£'000	£'000
Business Area Improvement Fund	3	-	3	-	-	-
Youth Mentoring Projects	7	-	7	-	-	-
Compliance & Enforcement	0	-	0	-	-	-
Contain Outbreak Management Fund 2021/22 - P&P	121	-	121	-	-	-
Domestic Abuse Duty	(7)	-	(7)	-	-	-
KCC Helping Hands	(17)	-	(17)	-	-	-
Local Strategic Partnership	14	4	11	4	4	-
Partnership - Home Office	6	-	6	-	-	-
Police & Crime Commissioners (PCCs)	(19)	(9)	(11)	-	-	-
Community Sports Activation Fund	(11)	-	(11)	-	-	-
Sportivate Inclusive Archery Project	(0)	-	(0)	-	-	-
West Kent Enterprise Advisor Network	18	8	10	-	-	-
West Kent Partnership Business Support	(6)	-	(6)	-	-	-
People & Places Externally Funded	107	3	104	4	4	-
Total People & Places	436	536	(100)	823	821	(1)

Position as at the end of January 23	Y-T-D Actual £'000	Budget to Date £'000	Variance £'000	Annual Budget £'000	Annual Forecast (including Accruals) £'000	Forecast Annual Variance £'000
Development and Conservation	£'000	£'000	£'000	£'000	£'000	£'000
Building Control	(117)	(134)	17	(161)	(163)	(3)
Conservation	159	108	51	129	187	57
Dangerous Structures	1	2	(1)	3	3	-
Planning Policy	384	307	77	472	468	(4)
LDF Expenditure	-	-	-	-	-	-
Planning - Appeals	190	186	4	214	237	22
Planning - CIL Administration	(18)	(23)	5	(68)	(58)	10
Planning - Counter	-	(5)	5	(6)	-	6
Planning - Development Management	(60)	(66)	5	(76)	(102)	(25)
Planning - Enforcement	371	284	87	341	411	70
Planning Performance Agreement	22	-	22	-	-	-
Planning - Development Management - Software Project	(120)	-	(120)	-	-	-
Administrative Expenses - Building Control	1	9	(8)	12	4	(8)
Administrative Expenses - Planning Services	48	31	17	44	44	(1)
Total Development and Conservation	862	699	163	904	1,030	125
Finance and Investments	£'000	£'000	£'000	£'000	£'000	£'000
Asset Maintenance CCTV	18	16	2	19	19	-
Asset Maintenance Countryside	1	8	(7)	9	9	-
Asset Maintenance Direct Services	4	35	(31)	42	22	(20)
Asset Maintenance Playgrounds	8	13	(5)	16	16	-
Asset Maintenance Public Toilets	-	13	(13)	16	-	(16)
Benefits Admin	366	365	2	48	46	(2)
Benefits Grants	(21)	(21)	(0)	(25)	(25)	-
Corporate Management	0	-	0	-	-	-
Dartford Rev&Ben Partnership Hub (SDC costs)	1,751	1,666	85	(3)	(3)	-
Dartford Audit Partnership Hub (SDC Costs)	142	183	(42)	(0)	(0)	-

Position as at the end of January 23	Y-T-D Actual £'000	Budget to Date £'000	Variance £'000	Annual Budget £'000	Annual Forecast (including Accruals) £'000	Forecast Annual Variance £'000
Housing Advances	-	1	(1)	1	1	-
Local Tax	(12)	(93)	82	(78)	26	104
Misc. Finance	1,216	1,221	(5)	1,745	1,603	(142)
Administrative Expenses - Chief Executive	5	11	(6)	20	14	(6)
Administrative Expenses - Finance	32	18	15	25	38	13
Administrative Expenses - Revenues and Benefits	0	-	0	-	-	-
Administrative Expenses - Strategic Property	12	-	12	-	-	-
Support - Rev & Ben Control	187	194	(6)	232	227	(6)
Support - Counter Fraud	43	43	0	52	52	0
Support - Audit Function	167	178	(11)	214	191	(23)
Support - Exchequer and Procurement	183	181	3	207	211	4
Support - Finance Function	217	209	8	245	256	11
Support - Legal Function	189	222	(33)	267	230	(36)
Support - Procurement	5	6	(0)	7	7	-
Support - Property Function	51	45	6	55	56	1
Treasury Management	127	107	21	126	144	18
Total Finance and Investments	4,693	4,620	73	3,240	3,140	(100)
Cleaner and Greener	£'000	£'000	£'000	£'000	£'000	£'000
Asset Maintenance Argyle Road	53	67	(14)	80	80	-
Asset Maintenance Other Corporate Properties	45	30	15	35	35	-
Asset Maintenance Hever Road	39	34	5	41	41	-
Asset Maintenance Leisure	203	161	42	193	193	-
Asset Maintenance Support & Salaries	36	79	(43)	142	143	1
Asset Maintenance Sewage Treatment Plants	2	8	(6)	9	9	-
Bus Station	16	8	8	8	11	3
Car Parks	(1,643)	(1,511)	(132)	(1,495)	(1,719)	(224)
CCTV	319	220	98	272	338	66
Civil Protection	39	44	(5)	52	50	(3)

Position as at the end of January 23	Y-T-D Actual £'000	Budget to Date £'000	Variance £'000	Annual Budget £'000	Annual Forecast (including Accruals) £'000	Forecast Annual Variance £'000
Car Parking - On Street	(392)	(330)	(62)	(345)	(345)	-
Refuse Collection	503	52	451	130	721	590
Trade Waste	26	(156)	182	(183)	96	279
Green Waste	57	12	45	26	78	51
Street Cleansing	(151)	(70)	(81)	(49)	(118)	(69)
Transport Workshop	77	(5)	82	5	75	71
Cesspool Emptying	(16)	(75)	59	(75)	0	75
Pest Control	12	(42)	54	(48)	8	56
Fly Tipping	2	(38)	40	(46)	(12)	34
Fleet	(145)	(149)	4	(14)	(33)	(19)
Depots	29	(67)	96	(40)	13	53
Emergency	(30)	(24)	(7)	(17)	(18)	(1)
Grounds Maintenance	(43)	(26)	(16)	(30)	(52)	(22)
Environmental Enforcement	1	-	1	-	-	-
EH Commercial	254	263	(8)	320	303	(16)
EH Animal Control	8	17	(9)	23	41	18
EH Environmental Protection	388	309	80	375	400	25
Emergency	60	69	(9)	83	73	(10)
Parking Enforcement - Tandridge DC	(191)	(19)	(173)	(35)	(28)	7
Estates Management - Buildings	(32)	(11)	(21)	(13)	(21)	(8)
Estates Management - Grounds	123	111	12	133	141	8
Housing Other Income	(14)	(12)	(2)	(14)	(14)	-
Housing Premises	(8)	9	(17)	17	11	(6)
Licensing Partnership Hub (Trading)	1	17	(16)	(2)	(2)	-
Licensing Partnership Members	0	-	0	-	-	-
Licensing Regime	10	31	(21)	36	23	(13)
Asset Maintenance Operatives	(2)	5	(7)	6	6	-
Markets	(387)	(372)	(16)	(384)	(384)	(0)
Decarbonisation Fund Net ZERO 2030	39	40	(1)	65	65	-
Off-Street Enforcement	11	62	(51)	74	10	(64)

Position as at the end of January 23	Y-T-D Actual £'000	Budget to Date £'000	Variance £'000	Annual Budget £'000	Annual Forecast (including Accruals) £'000	Forecast Annual Variance £'000
Parks - Greensand Commons Project	88	-	88	-	-	-
Parks and Recreation Grounds	122	115	7	139	139	-
Parks - Rural	135	141	(6)	174	166	(8)
Public Transport Support	-	0	(0)	0	0	-
Refuse Collection	2,329	2,382	(53)	2,868	2,868	-
Administrative Expenses - Direct Services	1	-	1	-	-	-
Administrative Expenses - Health	8	3	5	5	5	-
Administrative Expenses - Licensing	0	5	(5)	7	7	-
Administrative Expenses - Property	0	2	(2)	3	3	-
Administrative Expenses - Transport	4	5	(1)	7	7	-
Street Cleansing	1,331	1,304	28	1,564	1,591	27
Support - Central Offices	459	453	6	496	556	60
Support - Central Offices - Facilities	161	176	(15)	225	222	(3)
Support - General Admin	0	1	(1)	1	1	-
Support - General Admin (Post/Scanning)	230	207	23	246	247	1
Support - Health and Safety	2	7	(5)	5	5	-
Support - Direct Services	67	55	12	69	83	14
Taxis	(12)	6	(17)	7	14	7
Public Conveniences	36	31	6	36	36	-
Total Cleaner and Greener	4,262	3,634	628	5,185	6,168	983
Housing and Health	£'000	£'000	£'000	£'000	£'000	£'000
Contain Outbreak Management Fund 2021/22 - Housing	2	-	2	-	-	-
Gypsy Sites	18	(5)	23	(6)	21	27
Community Health and Wellbeing	27	28	(1)	34	33	(1)
Homeless	576	519	57	639	626	(13)
Housing Clinically Extremely Vulnerable 21/22	0	-	0	-	-	-
Housing Register	60	54	6	46	71	25
Kent Housing Group Grant	0	-	0	-	-	-

Position as at the end of January 23	Y-T-D Actual £'000	Budget to Date £'000	Variance £'000	Annual Budget £'000	Annual Forecast (including Accruals) £'000	Forecast Annual Variance £'000
Disabled Facilities Grant Administration	0	-	0	(50)	(50)	-
Housing	151	132	19	162	174	12
Accommodation Service	66	53	12	63	65	2
Housing Pathway Co-ordinator	9	-	9	-	-	-
Needs and Stock Surveys	1	-	1	-	-	-
Housing Energy Retraining Options (HERO)	8	54	(45)	64	64	-
Homes for the Ukrainians	(714)	-	(714)	-	-	-
KCC- Household Support Fund	373	-	373	-	-	-
KCC Helping Hands	(18)	-	(18)	-	-	-
Private Sector Housing	198	221	(23)	265	268	3
Rough Sleepers Initiative 2022-25	(161)	-	(161)	-	-	-
Rough Sleepers Initiative (4)	0	-	0	-	-	-
Rough Sleepers Programme	(41)	-	(41)	-	-	-
Admin Expenses - People & Places Housing	9	5	4	6	6	-
One You - Your Home Project	0	-	0	-	-	-
One You KPH	(18)	(20)	2	-	-	-
Dementia Area Project - Run Walk Push	0	-	0	-	-	-
Housing and Health Project	(0)	18	(19)	-	-	-
Homelessness Funding	(231)	(307)	76	-	-	-
PCT Initiatives	10	-	10	-	-	-
KCC Specialist Weight Management	(19)	-	(19)	-	-	-
Total Housing and Health	305	752	(446)	1,223	1,278	55
Improvement and Innovation	£'000	£'000	£'000	£'000	£'000	£'000
Action and Development	3	7	(3)	8	8	-
Asset Maintenance IT	155	252	(97)	280	280	-
Civic Expenses	18	17	0	18	18	-
Consultation and Surveys	-	-	-	4	0	(4)
Corporate Management	830	982	(151)	1,285	1,118	(166)

Position as at the end of January 23	Y-T-D Actual £'000	Budget to Date £'000	Variance £'000	Annual Budget £'000	Annual Forecast (including Accruals) £'000	Forecast Annual Variance £'000
Corporate Projects	-	(0)	0	(0)	(0)	-
Corporate - Other	-	166	(166)	283	142	(141)
Democratic Services	140	143	(3)	172	169	(3)
Economic Development	34	31	4	39	48	9
Swanley Meeting Point	23	-	23	-	40	40
Economic Development Property	488	497	(9)	437	437	1
UK Share Prosperity Fund	(88)	-	(88)	-	-	-
Elections	114	108	6	118	138	21
External Communications	215	205	9	227	229	2
Land Charges	(14)	(100)	86	(114)	(37)	77
Members	389	401	(12)	483	464	(19)
Performance Improvement	6	7	(1)	(0)	(0)	-
Register of Electors	141	174	(33)	196	174	(22)
Administrative Expenses - Corporate Services	14	16	(2)	21	21	-
Administrative Expenses - Legal and Democratic	53	50	3	58	58	-
Administrative Expenses - Transformation and Strategy	7	5	3	6	6	-
Administrative Expenses - Human Resources	11	8	3	9	9	-
Street Naming	5	1	3	2	2	-
Support - Contact Centre	694	706	(12)	846	825	(21)
Support - Customer Insights	169	164	5	199	206	7
Support - General Admin	12	16	(4)	182	182	-
Support - General Admin (Print Shop)	80	(19)	99	(41)	37	78
Support - IT	979	943	35	1,033	1,058	25
Support - Nursery	0	-	0	-	-	-
Support - Human Resources	425	409	15	403	431	28
Total Improvement and Innovation	4,901	5,190	(289)	6,154	6,065	(89)
Total SDC	15,460	15,430	30	17,528	18,502	974

Appendix B : Salaries

Position as at the end of January 23	Y-T-D Actual £'000	Annual Budget £'000	Annual Forecast £'000	Annual Variance £'000	Annual Variance %
Development and Conservation					
Building Control	290	348	351	3	1%
Planning Services	1,839	1,976	2,139	163	8%
	2,129	2,324	2,490	166	7%
Finance and Investments					
Chief Executive	182	220	220	0	0%
Finance	821	1,004	990	(14)	-1%
Revenues and Benefits	1,405	1,691	1,685	(6)	0%
Strategic Property	546	608	614	6	1%
	2,953	3,523	3,509	(14)	0%
Cleaner and Greener					
Direct Services	3,801	4,368	4,564	196	4%
Health	553	646	660	14	2%
Licensing	407	499	496	(3)	-1%
Property	403	467	466	(1)	0%
Transport	566	624	647	23	4%
	5,729	6,604	6,833	229	3%
Housing and Health					
Places Housing	701	843	836	(7)	-1%
	701	843	836	(7)	-1%
Improvement and Innovation					
Corporate Services	1,523	1,809	1,821	12	1%
Legal and Democratic	481	626	570	(55)	-9%
Transformation and Strategy	544	662	656	(6)	-1%
Human Resources	363	420	438	18	4%
	2,911	3,517	3,485	(31)	-1%
People and Places					
Places Communities	275	330	336	6	2%
	275	330	336	6	2%
Sub Total					
	14,698	17,140	17,488	348	2%
Council Wide - Vacant Posts	0	154	19	(135)	-88%
Staff Recruitment and Retention	0	73	73	0	0%
TOTAL SDC Funded Salary Costs	14,698	17,367	17,580	213	1%
Places Communities*	171	136	182	46	34%
Places Housing*	323	154	344	190	124%
Strategic Property*	109	216	216	0	0%
Externally Funded Total	602	506	742	236	47%
TOTAL Salary Costs	15,300	17,873	18,321	449	3%
*Externally Funded & Funded from other sources (gross figures). Overspendings here are matched by external funding and represent additional resources secured for the Council since the budget was set.					

Appendix B : Staffing Stats - Position as at the end of January 2023	Budget FTE*	Staff FTE	Agency FTE	Casual FTE	January 2023 Total	December 2022 Total2
Development and Conservation						
Building Control	7.00	7.00			7.00	7.00
Planning Services	40.75	36.05			36.05	36.05
Finance and Investments						
Chief Executive	1.00	1.00			1.00	1.00
Finance	17.81	17.00			17.00	17.00
Revenues and Benefits	43.78	40.24		0.05	40.29	40.31
Strategic Property	10.00	6.86			6.86	6.86
Cleaner and Greener						
Direct Services	124.68	115.28	20.18	0.48	135.94	140.49
Health	11.72	12.19			12.19	12.19
Licensing	10.59	11.80			11.80	11.80
Property	5.00	4.81			4.81	4.81
Transport	16.62	18.38			18.38	18.38
Housing and Health						
Housing	17.31	14.53			14.53	14.53
Improvement and Innovation						
Corporate Services	50.85	50.97			50.97	50.97
Legal and Democratic	7.50	6.00			6.00	6.00
Transformation and Strategy	19.35	17.16			17.16	17.16
Human Resources	9.37	8.76			8.76	8.76
People and Places						
Communities & Business	4.50	4.50			4.50	4.50
Sub Total	397.83	372.53	20.18	0.53	393.24	397.81
Externally Funded						
People & Places	3.35	4.12			4.12	4.12
People & Places - Housing	4.00	11.62			11.62	11.62
Strategic Property (Ext)	4.95	2.54			2.54	2.54
Sub total	12.30	18.28	0.00	0.00	18.28	18.28
Total	410.13	390.81	20.18	0.53	411.52	416.09
Number of staff paid in January 23: 419 permanent, 3 casuals						

Position as at the end of January 2023 (Period 202310)	22/23 Opening Balance	Position as at the end of January 2023 (Period 202310)2	22/23 Cumulative Movement to Date
E Earmarked Reserve - Budget Stabilisation	(7,932)	(7,553)	379
E Earmarked Reserve - NNDR Safety Net Deficit Reserve	(4,280)	(4,280)	-
E Earmarked Reserve - Financial Plan	(3,356)	(3,356)	-
E Earmarked Reserve - Carry Forward Items (DAC)	(1,356)	(1,246)	109
E Earmarked Reserve - Vehicle Renewal (DAA)	(919)	(919)	-
E Earmarked Reserve - Housing & Commercial Growth Fund	(566)	(566)	-
E Earmarked Reserve - Capital Expenditure Reserve	(500)	(500)	-
E Earmarked Reserve - IT Asset Maintenance	(440)	(440)	-
E Earmarked Reserve - New Homes Bonus Reserve	(406)	(406)	-
E Earmarked Reserve - Homelessness Prevention	(536)	(401)	135
E Earmarked Reserve - Pension Fund Valuation Adj.	(359)	(359)	-
E Earmarked Reserve - Capital Financing	(328)	(344)	(16)
E Earmarked Reserve - Property Investment Strategy Maintenance Reserve	(310)	(210)	100
E Earmarked Reserve - Action and Development	(296)	(296)	-
E Earmarked Reserve - Vehicle Insurance (DAZ)	(266)	(266)	-
E Earmarked Reserve - Local Plan/LDF	(285)	(222)	64
E Earmarked Reserve - District Elections (DAZ)	(134)	(176)	(42)
E Earmarked Reserve - Community Development Reserve	(166)	(156)	10
E Earmarked Reserve - Community Infrastructure Levy Administration (CIL)	(152)	(152)	-
E Earmarked Reserve - RHB repayable Assistance	(109)	(125)	(16)
E Earmarked Reserve - DWP Hsg Benefit Subsidy	(123)	(123)	-
E Earmarked Reserve - NETZERO	(108)	(108)	-
E Earmarked Reserve - Corporate Project Support Reserve	(100)	(100)	-
	(23,028)	(22,405)	723
Other Earmarked Reserves (balances <£100k)	(439)	(439)	71
Total Earmarked Reserves	(23,467)	(22,844)	794
General Fund	(1,700)	(1,700)	-
Total Reserves	(25,167)	(24,544)	794